



Timeline Festival Committee Minutes.

Sunday June 29th 2019

The meeting convened at 3.10 pm at Gordon VIC.

Present: Keith Day, Chase Day, Mark Haviland, Rob Powell and Chris Tosh.

Apologies: Peter Hinchey, Mark Pountney and Sarah Tosh

Absent : Jarrah Stinchcombe-Wighton

Guests: Louise McNally, Richard Bird and Lauren Lorraine

Previous Minutes

The previous minutes were read. The minutes of the Special General Meeting (SGM) were also read. **Keith moved** that the minutes be accepted, Chris Seconded.

Actions and discussions from Previous Minutes

- The mead licence for one of the merchants was progressing. Awaiting confirmation letter from Kryal
- It was still not known what the status was of the natural house building exhibit.
- Regarding the jousting, it was noted that Phil will not be taking part this year, and that instead there will be two days of open competition. Keith will talk to Phil about non Kryal Jousting participating.
- Our application to Popcon has been approved. Banners will need to be made for the event.
- Keith reported that he has now purchased eight flickering lamps.
- Chris confirmed Greenlord sponsorship.
- Chris also announced that coffee vendors have been signed up.

Correspondence

- Keith reported that Robert Serafino has been in contact regarding spacing for the Romans. This matter is yet to be finalised.
- We are now registered as a not-for-profit organisation with the Australian Taxation Office.
- There was discussion of our exhibit at the Melbourne Supernova. Chase commented that we can take photos of our stand at Popcon to use in our Supernova presentation.

Financial / Account Status

Our finances currently stand at \$1,707.85.

New Member Applications

No new applications were received

The 2019 Event.

- Currently, groups have indicated we will have 211 attendees registered as attending. Also, a good number of merchants have registered. The committee discussed the current list of both groups and merchants attending. It was noted that we have a number of new groups and merchants applying this year.
- Chase said that we should publicise the merchants attending on the website / social etc.
- Regarding food vendors, there was a query about the supply of a generator. Keith stated that we could supply generators for merchants, however, they would need to cover the cost of deposits / hire, transport and committee time to go fetch etc. it would be a lot cheaper for them to organise their own.
- Keith said there were possibly too many food vendors, and that the list should be pruned.
- Chase commented that Kryal Castle's own food vendors would also be operating.
- The committee had a long discussion, with input from attending guests, about potential attendee numbers, encampments, encampment and main arena activities.
- It was suggested that merchant registration should be closed at the end of July and groups at the end of August. Any merchants applying after July 31 would be charged extra.

General Business

- Mark H. will contact Consumer Affairs Victoria to determine whether we need to present a report covering a six month period, or whether it is acceptable for us to hold reporting over to the end of the eighteen month period.
- Chase suggested holding an AGM in July to clear away business regarding the year just completed.

Meeting Closed

The meeting closed at 4.45 p.m.

Next Meeting

The next Timeline Committee meeting was set for Chase and Keith's house in Gordon on Saturday August 3rd at 2 p.m.

Action Points

Action	Who
Contact CAV re: switching financial year to calendar year and the implication regarding AGM / Annual return	Mark
Organise pull up banners for Popcon	Keith
Organise A1 signs x 2 and artwork	Keith
Talk to Phil about open joust and who can / can't compete	Keith
Follow up re: natural house building exhibit	Keith
Follow up with Greenlord re: finalising sponsorship	Chris
Discuss attendance numbers with Kryal and confirm previous discussions	Keith