



Timeline Festival Committee Minutes.

Saturday October 13th 2018

The meeting convened at 2.30 pm at Kryal Castle VIC.

Present were Keith Day, Mark Haviland, Peter Hinchey, Mark Pountney, Rob Powell, Chris Tosh and Sarah Tosh. (Phillip Leitch and Mel Dimond from kryal)

Apologies were received from Chase Day and Jarrah Stinchcombe-Wighton.

Previous Minutes

The previous minutes were read. *Chris moved that the minutes be accepted.*

Action points from previous meeting

- The payment issue with Greenlord has been dealt with.
- Mark Pountney confirmed that he is a qualified first aider, and can be added to our list for the event.
- Numerous Kryal Castle staff also have first aid qualifications.
- Chris was unable to source a group of Morris dancers for the event.
- The branding of the photobooth has been completed.

Correspondence

- Some merchants have been moved to locations inside the castle, but there is no merchant camping available inside. Only one merchant asked to be moved back outside.
- John Cousins of the Romans has been in touch regarding the space allocated to the group. Keith said he had done the best he could to accommodate their needs.
- The 95th contacted us with regard to their Populous Place Permit (PPP).
- Raven of the Fourteenth Century Welsh wants to bring her support dog. She was told she had to provide accreditation which she produced during the meeting.

Financial / Account Status

Our finances currently stand at \$3113.

New Member Applications

No new applications received

The 2018 Event.

- The axe-throwing target and the lights are all organised.
- Peter discussed licence exemptions.
- Keith said that the Bacchus Marsh police need to be notified about the event.
- Outback Snoopy has completed his bows. His stall has been relocated.
- There was discussion of fire contingencies. Peter proposed building bluestone fire pits rather than dig holes.
- Sarah discussed arrangements for the LARPerS. Their camp will be located in the same spot as last year. Scarlet has paid a merchant fee.
- Firewood, water, toilets and showers have all been dealt with. There was discussion of the location of toilets. A rubbish bin will be located at the top of the encampment area.
- Breakfast will be approximately 7.30 to 8.00 a.m.
- The Saturday night feast will commence around 5.45 to 6.00 p.m.
- Merchants will bump in from around midday on Friday. There was discussion of traffic management for Friday.
- Timeline has acquired a griffin soft toy. There will be a hunt-the-griffin competition.
- There was discussion of firearms.
- **Action point:** Keith is to send Timeline's certificate of currency to Mel at Kryal Castle.
- There was discussion of insurance.
- Keith said that the Viking tents must be checked to ensure they are properly anchored. Mark P said the Viking groups were well aware of the situation.
- There will be limited on-site cash dispensing facility.
- Peter raised the issue of marking tent guy ropes satisfactorily. There was discussion of having white cloth tied to the ropes during the day, and glow sticks at night. Keith also commented that tents that are not being used could be roped off.

Meeting Closed

The meeting closed at 3.30 p.m.

Next Meeting

The next Timeline Committee meeting and AGM was set for Keith and Chase's house in Gordon on November 10th at 2 p.m.

Action Points

Action	Who
Send Timeline's certificate of currency to Mel at Kryal Castle	Keith