



## **Timeline Festival Committee Minutes.**

**Saturday September 15<sup>th</sup> 2018**

The meeting convened at 2.25 pm at Deer Park VIC.

**Present** were Keith Day, Chase Day, Mark Haviland, Peter Hinchey, Jarrah Stinchcombe-Wighton, Chris Tosh and Sarah Tosh.

**Apologies** were received from Mark Pountney and Rob Powell.

### **Previous Minutes**

- The minutes of the previous meeting were read.
- Jarrah said that the bookshop man would try and come to the event.
- Chris said that the first aid courses are confirmed to go ahead. He said that Ascot Consulting and Training would be running the first aid courses, but dates need to be finalised.
- Keith reported that heavy duty orange plastic mesh barriers have been purchased.
- The matter of breakfast at the event has been dealt with.
- Rob sent a message to say that Ballarat signage has been sorted.
- Chris moved that the minutes be accepted.

### **Correspondence**

- Luke Mitchell of LARP has been in contact.
- Jia Yuan was signed up as an official photographer.
- Regarding the Popcon, Tabatha has waived Timeline's fee.
- The 95<sup>th</sup> Rifles wrote regarding Public Place Permits ( PPPs ).
- We received an email from Randy, who likes our website.
- Konga's Kreations put in a merchant application, as did Cat Callere.
- Gypsy Moon was advised that registrations have closed.
- Mark H. read a letter from the Justice Minister, to the effect that Populous Place Permit fees have been waived for re-enactment events.
- A local mead supplier had enquired about selling mead at Timeline 2019. Keith has referred him to Kryal Castle Management with reference to licensing. Outside the castle there needs to be an exemption.
- Chase suggested putting him next to the bar. She also suggested bottles of mead as prizes.
- Keith said he could be asked to sponsor events.

- Chase commented that if he sells sealed bottles, we could bring him in this year as a merchant.
- Chris suggested a Timeline branded mead.

**Finance:** Finances currently stand at \$2407.55

### **New Member Applications**

No new membership applications were received.

### **General Business**

- Chris reported that he was still looking for Morris dancers. Peter suggested Morris dancing flash mobs.
- Phil of Kryal Castle has said he wants the name of their jousters changed to 'Order of the Star', which is to become an official group.
- Keith noted that the wristbands have arrived.
- It was reported that the group guide is being distributed. So far, there has been no feedback. White Company and the Order of the Tavern have been moved up onto the terraces.
- Keith reported on the updating of the website. He also mentioned that work is in progress on brochures for the Popcon.
- Chase said that they should be generic, with no dates. Keith suggested that a space could be left for dates. This brochure would be different from the one we give away at Timeline. The latter has a map.
- Peter noted that there are Popcons in both Bendigo and Ballarat. Chase said that perhaps next year we could go to more regional events.
- It was decided that we would order five hundred brochures at a cost of \$220. Generic leaflets would be done right away, then event-specific ones a week before the event. They can be distributed through railway stations, shops, etc.
- Keith said that he would only get two cubic metres of firewood this year. Peter mentioned the availability of offcuts of pine in Ballarat.
- Keith asked about the axe-throwing target. Chris said he was getting the timber and the hinges organised.
- Keith said that the target needs to be divided up into individual areas in order to eliminate people during the competition.
- Chase said the Order of the Star would be responsible for the joust of war.

- Chase said that Luke and Andrew may have to register as members of the order so as to be able to joust. They may compete in the MEA skill-at-arms competition.
- Keith said there would be a jousting prize and a best arena display prize. Prizes were still needed for several events.
- Chase asked who would be judging the encampment displays, this is normally chosen by the committee. Keith added that the heralds would judge the arena displays.
- \$200 was to be set aside for Timeline prizes.
- He mentioned that the 'Ballarat Courier' does a write-up the week before the event, and that they have been given Timeline photos.
- It was also mentioned that a drone was going to be used to film the joust of war, as a promotion for the 2019 event.
- Chase asked about glowsticks for the guy ropes at night. Keith said there would be heavy duty lights for first aid emergencies at night. It was also noted that LED lanterns are available at about \$12 each. The purchase of six lamps, at a cost of about \$100, was approved, and Chris took it upon himself to organise the purchase.
- Chase said that HMB needs to have their own first aid person, as we can't spare anyone.
- Keith said that people would have to be at Kryal on the Friday morning to help set up. A duty roster for committee members was drawn up.
- Jarrah mentioned the 'Heroes' HQ' comic book stall, and said he thought they would be keen to do something with us.

### **Meeting Closed**

The meeting closed at 5.15 p.m.

### **Next Meeting**

The next two meetings were set for Saturday September 29<sup>th</sup> at 2 p.m. at Deer Park, and then Saturday October 13<sup>th</sup> at 2.00 p.m. at Kryal Castle.

### Action Points

Action	Who
Chris is to confirm what is happening about the first aid courses.	Chris
Try and secure some Morris Dancers for the event	Chris
Provide an update on sponsors, especially Greenlord. There will be sponsorship for prizes.	Chris
Raise the issue of first aiders with groups and ask them to specify a contact person for their group.	Keith
"Heroes HQ" ( comic book shop ) is LARP central.	Rob and Jarrah will approach them for sponsorship.