



## **Timeline Festival Committee Minutes.**

**Saturday September 10<sup>th</sup> 2017**

The meeting convened at 2.10 pm

**Present** were Keith Day, Chase Day, Mark Haviland, Jarrah Stinchcombe-Wighton, Chris Tosh and Mark Pountney

**Apologies** Rob Powell

### **Previous Minutes and action points from previous meeting:**

Minutes of the previous meeting were read.

- Chris said that all activities requiring sponsorship are now covered.
- Metal files have been purchased.
- Keith has bought 300 metres of rope.
- A plaque has been purchased, also batteries.
- A half page advertisement has been purchased

Chase moved that the minutes be approved, and Mark P seconded the motion.

### **Financial / Account Status**

- The finances currently stand at \$1929.47. It is anticipated that we will have around \$3,000 after the upcoming event

### **New Member Applications**

No new membership applications were received.

### **Correspondence**

Keith announced that a letter had been sent to the Adelaide Sword Company to the effect that we are happy for them to bring children, but they need to be registered beforehand. Children may be accompanied by a maximum of two adults who will also need to register. Keith said that he had sent them a spreadsheet to be filled in to help with the registration process.

Keith also noted in the letter that there was to be no public involvement in combat training. Adult carers would have to have appropriate working with children certification and that no dogs or other pets would be allowed at the event in the modern encampment area after issues that occurred at the 2015 event.

## 2017 Event / General Business

- Chris said that three Timeline tunics and three Military Equitation Australia (MEA) tunics had been ordered. The Timeline ones will bear the Timeline griffin logo.
- Keith said that passes (wristbands) would be issued to Adelaide people accompanying the children.
- Anyone who was not in kit would need to leave the arena area unless entering due to an emergency situation.
- Chase said MEA riders would have one attendant not in kit but they would not be required to remain in the arena.
- The Village Cooper had raised an issue with previous event advertising, specifically on the freeway during the event. Kryal Castle management are engaged in discussions with Vicroads, the local council and landowners about signage.
- It was considered that a roadside banner would be a good idea. And Keith agreed to get some quotes.
- Andrew Armstrong is to have a separate stall within the encampment separate from the Dubh-linn encampment, Keith said he had made provision for this on the layout.
- It was mentioned that Rob might need help on the registration desk. Chase indicated that we may be able to get some assistance via one of the MEA members.
- There was discussion of having a Green Room for storage, etc. Keith agreed to raise with Kryal.
- There was discussion of the matter of members of the public leaving after the Saturday night feast: they need to know that the encampments are off limits.
- There was also consideration of security for stallholders' stock. Merchants need to know that their stock cannot be secured. It may be possible to lock it away somewhere.
- Chase said it was important to rope off the encampments.
- Jarrah, Chase and Keith reviewed the encampment area and checked spacing on terraces. To accommodate a display area at the top of the encampments to draw the public over to the encampments it will require moving Napoleonic down to the lower area as the upper level won't allow both to be accommodated. One advantage of this is Napoleonic will have more space to create a combined camp rather than one long row. It will also allow provision for them to do musket demonstrations in the encampment which the 95<sup>th</sup> have been asking for. (As long as safe firing distances are adhered to).

### Meeting Closed

The meeting closed at 3.00 p.m.

### Next Meeting

The next meeting is on Saturday October 14<sup>th</sup> 2.00pm at Kryal Castle

### Action Points

Task	Who
Talk to Kryal re: Green room	Keith
Get quotes on two roadside banners	Keith
Keith to update the event guide and re-distribute.	Keith