



Timeline Festival Committee Minutes.

Saturday October 14th 2017

The meeting convened at 2.00 pm

Present were Keith Day, Chase Day, Mark Haviland, Jarrah Stinchcombe-Wighton, Chris Tosh, Mark Pountney and Rob Powell

Previous Minutes and action points from previous meeting:

Minutes of the previous meeting were read.

All outstanding action points have been dealt with.

Chris moved that the minutes be approved, and Rob seconded the motion.

Financial / Account Status

- Funds currently stand at \$3840.90.
- Two merchants are still due to pay, namely Cam and Gypsy Whitemoon.
- Keith reported that we have ordered four cubic metres of firewood at \$60 p.c.m.
- \$776 is due to Kryal for feast tickets.
- The remaining balance comes to \$2784.

New Member Applications

No new membership applications were received.

Correspondence

No correspondence to report

2017 Event / General Business

- Chris proposed that we make up a banner with just the wording 'Timeline Festival' and the Timeline logo.
- The banners for the upcoming event (and future events) were shown to the committee.
- Keith reported that four merchants have pulled out of the event, but two of these have been replaced by others.
- Keith raised the topic of camera crews.

- Rob's leaflets were distributed to the committee and discussed. Some changes were worked into the literature.
- Signposting was discussed.
- The archery competition was discussed.
- Trophies were distributed for the committee to examine, and were approved.
- **Merchants:** It was proposed that there be new procedures for next year. It was felt that the merchants should be dealt with more firmly. It was essential that all payments be made before the deadline. Keith proposed an "earlybird" reduction in fees. Merchants who withdrew would forfeit their payment.
- **Life membership:** Keith proposed life membership for all current committee members who had served for three consecutive years. Chase seconded the motion.
- There was discussion of individual attendees.
- Photographers were to be registered as Timeline members.
- Timeline itself was registered as a group for the event (!).
- It was noted that there should be a special watch for people with weapons not wearing wristbands.
- There was discussion of the encampments, notably the Vlachernai warm-up area.
- There was discussion of the safe storage of cannon. Breeches were to be removed.
- Mark P. would do a safety briefing at the encampments. It was noted as important that everyone be registered,
- There was discussion of wristband colours.
- There was discussion of insurance cover. It was remarked that all incidents need to be recorded. Chase said we must take action to fix any problems.
- It was reported that airhorns would be available for the arena. Chase said it was important to warn people about loud noises, especially bowyer Snoopy.
- There was discussion of radios.

Meeting Closed

The meeting closed at 4.00 p.m.

Next Meeting

The next meeting and AGM is on Saturday November 4th 2.00pm at Keith and Chase's

Action Points

Task	Who