



Timeline Festival Committee Minutes.

Saturday July 5th 2014.

The meeting convened at 2.30 pm at Keith and Chase's property in Mt Egerton

Present: Keith Day, Chase Day, Sharon Campbell, Carlyle Coulson, Mark Haviland, Tad Lyons, Mark Poultney and Sandy Semple.

Fiona Anderson was an apology and was represented by Lara Mucha.

Previous Minutes

- The minutes of the previous meeting were read and proposed as accepted as correct by Sandy Sempel and seconded by Mark. Carried unanimously.

Action Points from Previous Meeting (check against last month)

- Keith spoke to Kryal re: use of the chapel for the wedding and Kryal agreed that would be ok
- Tadd to provide Keith with finale list of committee responsibilities during the event (carried over from June)
- Tadd to provide a list of tasks that are required during the run up and during the event (carried over from June)
- Keith discuss permit status with Kryal and this is still in progress although council are not showing any immediate concerns at this stage

Correspondence

- The annual statement for the Justice Department had been received, signed by the secretary and passed to Chase.
- An application for the August event from Blue Company.

Financial / Account Status

- Chase reported that there was no change to the financial status.

New Member Applications

- Lara Mucha (SCA) applied for membership, proposed by Keith, seconded Mark, carried all.

Update on Kryal Meeting / 2014 event

- Keith reported on developments with Kryal Castle management. He reported that permit applications are in progress and no issues are expected.
- There was a clarification of the issue regarding black powder: it is to be classified under firearms, not pyrotechnics. (Kryal to manage).
- We need to advise Kryal on who is turning up on the Thursday bump in. Everyone needs to have arrived by 8.30 p.m.
- Keith reported that there was a concern raised by Kryal over the use of the armoury overnight for the storage of black powder (It gets very damp). It was agreed that the armoury could be used during the day but reenactors would need to make their own arrangements for overnight storage.
- Keith confirmed that work is to be carried out on the terraces to install LED safety lighting at the rear of each terrace. Clubs will also be advised to rope off the rear of their encampments if positioned on the step down side of the terrace.
- It was further confirmed that Kryal management will provide, showers, toilets and firewood.
- All fires must be lit at a specified distance from tents. (detail TBC).
- Kryal Castle management wished to have the event finish at 4 p.m. The scheduling is affected by the inclusion of skill at arms and jousting set pieces, consequently, it was decided to scratch the skill at arms event and at the same time to extend closing time to 4.30 p.m.
- The wedding of Sandy and Sharon is to be held at 6 p.m. on the Saturday.
- The feast will commence at 7 p.m. Seating capacity as the Abbey seats 120, and the Cabaret 80, making a total of 200. We are expecting about 170.
- The event is to be advertised on Kryal's Facebook page and website.
- Timeline will undertake its own marketing, but in liaison with Kryal's own PR people.
- There was discussion of the role of the Icelandic Pony Society, who will assist Fröjel by arranging a display centred around Magni (the Icelandic pony).
- There was discussion over the SCA querying permits, but this is no longer an issue since the regulations regarding land use have been changed.

General Business

- The following groups and merchants wishing to attend were discussed and approved.
- Groups
 - Dubh-linn
 - Frojel Gotlandica (Including Icelandic horse display)
 - Havardr - Dark Ages Society of Melbourne inc.
 - Leongatha Medieval Society (In association with White Company)
 - The free companies / white company
 - Adelaide sword company
 - SCA
 - LARP
 - Hokushin shinoh ryu samurai swordsmanship
 - Frontiers Living History Group
 - Ballarat Living History
 - The Blue Company
 - 95th Rifles
 - 42nd Highlanders
 - 21EME
 - AGWA
 - Creswick RSL Lighthouse Troops
- Merchants
 - Medieval Fight Club
 - Esford
 - Colonial Lake Books
 - The Sutlers Store
 - Runemaster Celtic Jewellery
 - Roy Castille Jewellery
 - Celtic Clans of Australasia
- Musicians for the event were listed:
 - Torin King (TBC)
 - The White Company harpist
 - The hurdy gurdy man

Event numbers at this stage are approximately 208 on Saturday and 192 on Sunday (Double the November event)

- There was also a request for mediaeval music CDs to be made available for the feast.
- The feast was discussed, particularly due to the need to split it between two venues. Sharon and Sandy are to supply a wedding guest list. Tad will organise passes.
- The following prizes for raffle and combat have been donated:
 - Sword donated by Chips (plus a sword bag donated by Carlyle).
 - A rondel dagger from Medieval Fight Club
 - A Saxon Beagnoth from Esford
 - A drinking horn from Esford
 - A set of a jug and four mugs from The Sutlers Store
 - A book on the cities of the renaissance world from Colonial Lake Books.
 - Jewellery from Roy Castell
 - Celtic Jewellery from Runemaster
 - Arrow heads from Cam the Blacksmith
 - Celtic Clans (TBC)
 - It was agreed that the merchants' \$100 pitch fee would be waived for those contributing prizes.
- Contest prizes amounting to \$300 have been donated by the Mediaeval Fight Club. A further prize of arrowheads has also been donated by Cam the Blacksmith.
 - Prizes will be awarded in the following categories:
 - Jousting
 - Best living history display
 - Archery (arrowhead prize)
 - Best mediaeval combat display
 - Viking combat
 - LARPs
 - SCA
- Crowd enthusiasm will be taken into consideration in awarding the prizes.
- A motion was proposed to accept these conditions. Tad Lyons approved and Sandy Sempel seconded.
- Tad commented on the need for better advertising of the event, particularly on TV and radio.
- There is a need to raise further funds for fliers etc.

AOB:

- Carlyle has created a tag board to aid in overseeing firearms and ammunition being checked in and out. Armoury tags have been made up.
- Carlyle has also created signage.
- Carlyle and Mark P will oversee all armoury operations.
- Carlyle has created site reports, problem area lists, loss and damage reports and an activities timetable log.
- PRATT safety signs have been ordered.
- It was agreed that the safety officer would have the authority to walk someone off the site together with their firearms.
- Merchants are to be notified that children may not be sold swords, knives and axes and that any items being sold that are classified as prohibited weapons may only be sold on proof of exemption.
- Communications headsets and batteries have been tested by Carlyle and Mark H.
- There was discussion of the importance of ID tags for participants, particularly combatants. Tags will be mandatory for arena access. ID will consist of a combination of stamps and bracelets. Carlyle will make up brassards (armbands) for safety officers.
- ARA insurance is to be available on the day.
- The SCA will be dealt with separately.
- A gazebo will be set up for registration. Registration will be carried out in advance wherever possible.
- Lara Mucha appeared as a proxy for Fiona Anderson. It was noted that Fiona's membership had actually lapsed so until resolved, Lara would act in her place as SCA delegate on the committee.

Next Meeting

The next meeting is to be held on Sunday August 3rd at 2 p.m. at Carlyle's house.

- A final meeting before the event will be held on Saturday August 23rd at 2 p.m. provisionally at Keith and Chase's house. Keith to see if we can hold this at Kryal)
- An AGM with election for committee positions will be held on September 13th.

Meeting Closed

The meeting closed at 4.05 p.m.

Action Points

| What | Who |
|--|--------------|
| Tadd to provide Keith with finale list of committee responsibilities during the event | Tadd |
| Tadd to provide a list of tasks that are required during the run up and during the event | Tadd |
| Talk to Kryal about the August committee meeting taking place at the castle | Keith |