



Timeline Festival Committee Minutes.

Saturday August 3rd 2014.

The meeting convened at 2.30 pm at Carlisle's property in Preston

Present: Keith Day, Chase Day, Carlyle Coulson, Mark Haviland, Tad Lyons and Mark Poultney.

Apologies: Sandy, Sharon and Fiona Anderson (represented by Lara Mucha).

Previous Minutes

- The minutes of the previous meeting were read and proposed as accepted as correct by Mark H and seconded by Carlisle. Carried unanimously.

Action Points from Previous Meeting (check against last month)

- Final list of committee responsibilities has been completed
- List of tasks required is still outstanding (Tadd to provide)
- Keith spoke to Kryal about having the final pre-event meeting at Kryal and that was acceptable to Kryal

Correspondence

- Mark H presented an application form for the August event from Leongatha Mediaeval Society.
- Chase presented a letter from the Gambling Commission saying that we now have a minor gambling permit. Our charity number is: 59436. The community charity organisation declaration number has to be posted. For the selling of raffle tickets, the contact details of ticket buyers have to be recorded. There can be no payment of ticket sellers. Chase said that we must be whiter than white.

Financial / Account Status

- Chase reported that there was no change to the financial status.

New Member Applications

- None.

Update on Kryal Meeting / 2014 event

- Keith reported that there were no significant new points to be reported.
- Kryal Castle management confirmed that they will lay on supplies of drinking water , lighting for the encampments and firewood.
- Dietary requirements for the catering need to be communicated to Kryal 7 days prior to event.
- Kryal will provide a first aider / first aid station which will be situated in the admin office.
- There is to be co-ordination of Timeline's and Kryal's walkie-talkies.
- Permits are still in the application stage. Moorabool Council has indicated that there are no problems with the process. In the unlikely event that we don't have final approval in time for the event, but proceed with it anyway. The responsibility will rest with Kryal.

AOB

- Chase has met with Kryal about us having two Icelandic ponies. One of them, Magni, will be in place before the event starts, but will probably be walked out before it ends. Three to four walkers will be required to accompany him. Chase will meet with Kryal again on August 17th.
- It has been announced that the Kryal café will be open from 7.00am on the Saturday and Sunday mornings to provide breakfast for re-enactors.
- The lifestyle magazine 'Forte' may run an ad for the event, with an editorial to appear two weeks before the event. The ABC and the 'Ballarat Courier' are interested in covering it.
- Keith drew the committee's attention to the layout of the site, with a diagram of the parking zone. D2 may be released as an SCA / LARP encampment (25m x 25m).
- Chase proposed reserving a space by the gate for Magni's float. She suggested roping it off.
- Re-enactor parking will be on the fence line running parallel to the main road in what was the main battlefield.
- A helmet has been added as a raffle prize, valued at \$209. Tadd will provide a picture.
- Group safety briefings will be held on Saturday and Sunday mornings.
- Carlyle has produced Safety Officer Armbands. Carlyle has also produced permanent metal signs.

Next Meeting

The next meeting is to be held on Saturday August 23rd at 2 p.m. at Kryal Castle (Turn up in kit!!!).

Meeting Closed

The meeting closed at 3.40 p.m.

Action Points

What	Who
None outstanding	